

**MINUTES**  
**LAUC-I Executive Board Meeting**  
**Monday, February 2, 2009 \* 10:00 am – 11:30 am \* LL 110**

Present: Brown, Conor, Ferry, Imamoto, Murphy, Peterman, Sibert, Tomren,  
 Absent: Johnson

1. Agenda review **ALL**
  
2. Approve minutes: LAUC-I ExBd minutes for January 7, 2009. **Conor**
  - Approved
  
3. News/Announcements **Brown**
  - ◆ Gerry Munoff will speak at the General Meeting, Feb.9 on budget and questions from LAUC-I.
  
4. LAUC-I Budget **Peterman**
  - As of 12/31/08, we have spent \$3,501.95. Remaining balance is \$11,073.05.
  
5. Spring Assembly update – UC Riverside, Palm Desert (May 13, 2009) **Brown**
  - May start a little later than 10:00 am due to transportation issues.
  - Some teleconferencing is likely.
  - Potential speakers include Janet Lockwood, Lane Farley.
  - Will be travel grants; fall awardees likely not eligible.
  - Website for Spring Assembly should be up in March.
  
6. Standing committees update
  - ◆ Academic Librarianship Committee (ALC) -- **Harvey**
    - Crop brochure mock-up is presented.
    - ACTION: Brown will create a draft charge and put out call for an ad-hoc committee to review options for managing/creating content on the ‘Librarians at UCI’ site at general membership meeting next week, 2/9/09. Ad-hoc committee will report suggestions in one month. Updates to site will be completed by end of June.
  - ◆ Librarian Review Committee (LRC) -- **Tsang**
    - Review initiators have turned in review documents ahead of time, and the review process has begun.
  - ◆ Professional Development Committee (PDC) -- **Ferry**
    - No one from UCI submitted a research grant proposal to the PDC. Six applications total were received system-wide. The PDC received one travel grant proposal from UCI.
    - Ferry has met with Tanji to discuss the eScholarship Instance. UCSD has already implemented this and will share their documentation with Ferry. At UCSD, the eScholarship Instance involves individuals outside of LAUC; Tanji will discuss this with Executive Council. Will work with the Digital Scholarship Working Group to create boiler-plate texts.
  - ◆ Program Committee (PC) -- **Imamoto**

**FINAL**

- Finalizing program for next Lunch with LAUC-I; will focus on resources for teleconferencing. Speaker will be Jeffrey Fischer from campus Teaching, Learning and Technology Center. March 5<sup>th</sup> should be date (SL 104).
- ◆ LAUC-I Nomination committee update and orientation to new librarians **Murphy**
  - Draft ballot is prepared. Will send out chart of current vacancies/nominees to encourage more people to nominate.
  - Both the ALC and the PDC have three openings (rather than just two) and three nominees. The candidate with fewest votes will have just a one-year term.
  - Jeffra Bussmann will be introduced at the general membership meeting next Monday, 2/9/09.
  - Danielle Kane and the two new temporary archivists will be introduced at the May general membership meeting.
- 7. Refreshment for the General Membership meeting (Monday, Feb 9<sup>th</sup>)
  - Budget allows for extra food at this meeting (i.e., more lunch-like refreshments will be served).
- 8. 01/09/09 LAUC Executive Conference Call highlights – **Peterman**
  - Conference Call highlights were shared at joint Executive Board/Executive Council meeting on 01/12/09.
- 9. Agenda for the 2<sup>nd</sup> LAUC-I General Membership meeting -- **ALL**

Gerry Munoff will speak on the budget and questions from LAUC-I  
Welcome new librarians (Rachel Shulman, Anthony Lin, Jeffra Bussmann)

  - ◇ LAUC-I Standing Committees Update
    - LRC; ALC; PC & PDC (Committee Chairs, how much time you need?)
    - New Librarian Orientations
  - ◇ Nominating and Election Committee (15 minutes) **Murphy**
  - ◇ Spring Assembly update – UC Riverside, Palm Desert (May 13, 2009)
  - ◇ Academic Senate Committee half-year report
- 10. Wrap up and Adjournment
  - Adjourned, 11:30am

Next 2009 meetings:

02 February 2009

02 March 2009

06 April 2009

04 May 2009